

January 9, 2023

The Town of Manheim 2022 **Organizational Meeting** was held on January 9, 2023 at 6:30 PM in the Town Offices.

MEMBERS PRESENT

Supervisor John Haughton
Councilman Frederick Doerrer
Councilwomen Marie Gressler
Councilman Peter Jaikin

MEMBERS ABSENT

Councilman Kevin Snell

OTHERS PRESENT

Don Hall
Larry Nagele
Audrey Murray
Ruth Jaikin
Bob Griffin
Rodney Swartz

The meeting was called to order by Supervisor Haughton, the pledge of alliance was recited and roll call of officers was taken.

RESOLUTION #1

Introduced by Councilman Jaikin

Seconded by Councilwoman Gressler

RESOLVED that the Town be and hereby is a member of the Association of Towns in the State of New York, and that the fee for such membership be paid when a proper invoice of such Association is presented to the Town.

Dated January 9, 2023

Ayes all present

RESOLUTION #2

Introduced by Councilman Doerrer

Seconded by Councilman Jaikin

RESOLVED that this Board shall meet on the second Monday of each month, commencing on the 9th day of January 2023. Abstracts will be approved; the Supervisor is authorized to pay utilities and contractual items prior to the approval of the abstract. The Board will also meet upon the direction of the Supervisor.

Dated January 9, 2023

Ayes all present

RESOLUTION #3

Introduced by Councilwoman Gressler

Seconded by Councilman Doerrer

RESOLVED That the M&T Bank (Little Falls Branch), Little Falls, N.Y. be and hereby is designated the Official Depository of Town funds for the year 2023.

Dated January 9, 2023

Ayes all present

RESOLUTION #4

Introduced by Councilwoman Gressler

Seconded by Councilman Doerrer

RESOLVED that the Times Telegram is designated the official Newspaper of the Town of Manheim for the year 2023.

Dated January 9, 2023

Ayes all present

RESOLUTION #5

Introduced by Councilman Doerrer

Seconded by Councilman Jaikin

RESOLVED that the Officials of the Town of Manheim shall be paid for their motor vehicles in performance of their official duties at the rate of \$.54 per mile.

Dated January 9, 2023

Ayes all present

RESOLUTION #6

Introduced by Councilman Jaikin

Seconded by Councilman Doerrer

RESOLVED that the Supervisor be and hereby is authorized to act as the delegate for the Town of Manheim at the meeting of the Association of Towns to be held virtually on February 19-22, 2023. He is empowered to vote on any motions or resolutions at such meeting as the Town representative. In case of his absence or inability to attend such meeting, Councilman Frederick Doerrer is hereby appointed his alternate. **FURTHER RESOLVED** that all members and public officers of the Town are authorized to attend such meeting and that his or her expenses incurred in attending such meeting shall be a Town charge, not to exceed the budgeted amount.

Dated January 9, 2023

Ayes all present

RESOLUTION #7

Introduced by Councilman Jaikin

Seconded by Councilwoman Gressler

RESOLVED that Councilman Doerrer be appointed Deputy Town Supervisor for the year 2023 as recommended by Supervisor Haughton

Dated January 9, 2023

Ayes all present

RESOLUTION #8

Introduced by Councilwoman Gressler

Seconded by Councilman Doerrer

RESOLVED that the Supervisor is empowered to purchase Certificates of Deposit or invest in a savings account at the designated banks from the balances of the General, Highway and Library Funds at such terms and conditions as he believes to be in the best interest and benefit of the Town. Furthermore it is resolved that all deposits and investments be secured by securities by the depository when they exceed the FDIC limit of \$250,000.

Dated January 9 2023

Ayes all present

RESOLUTION #9

Introduced by Councilwoman Gressler

Seconded by Councilman Jaikin

RESOLVED that Barry Vickers be appointed the Town of Manheim Zoning Code Enforcement Officer for the year 2023, such salary to be set by the Town Board while acting in his official capacity.

Dated January 9, 2023

Ayes all present

RESOLUTION #10

Introduced by Councilman Jaikin

Seconded by Councilman Doerrer

RESOLVED that Dawn Glode be appointed Dog Control Officer for the Town of Manheim for the year 2023 and be paid the salary as set by the Town Board for the position.

Dated January 9, 2023

Ayes all present

RESOLUTION #11

Introduced by Councilman Doerrer

Seconded by Councilman Jaikin

RESOLVED that Chloe Bryant be appointed Court Clerk for the year 2023 and to be paid the salary as set by the Town Board for the position.

Dated January 9, 2023

Ayes all present

RESOLUTION #12

Introduced by Councilwoman Gressler

Seconded by Councilman Doerrer

RESOLVED that Supervisor Haughton, upon the approval of the board, be authorized to retain the services of an attorney when the need arises. **BE IT FURTHER RESOLVED** that payment to the Attorney will be made upon board approval of vouchers submitted by said attorney.

Dated January 9, 2023

Ayes all present

RESOLUTION #13

Introduced by Councilman Jaikin

Seconded by Councilman Doerrer

RESOLVED that pursuant to Section 27, Sub-division 1 of the Town Law that the annual salaries of 2023 for the following Town Officers and Employees of the Town of Manheim be adopted as set forth opposite the respective offices.

Supervisor, John Haughton	\$8927.00
Clerk/Tax Collector, Carrie Rockwell	\$20098.00
Supt. of Highways, Lloyd Hall	\$65000.00
Town Justice, Amber Hongo	\$10712.00
Court Clerk Chloe Bryant	\$14.20 hr.
Councilmen Frederick Doerrer, Peter Jaikin, Kevin Snell, Marie Gressler	\$2626.00
Assessor, Daniel Maxwell	\$10881.00
Town Historian Susan Perkins	\$270.00
Registrar of Vital Statistics, Carrie Rockwell	\$250.00
Dog Control Officer, Dawn Glode	\$4732.00
Supervisor's Bookkeeper, Donna Ploss	\$4966.00
Budget Officer, John Haughton	\$1000.00
Zoning & Building, Barry Vickers	\$7020.00 & \$1980.00
Payroll Clerk, Joanne Young	\$4687.00
Highway Department – H.E.O.	\$20.00 hr.
Part time H.E.O.	\$19.00 hr.
Deputy Hwy Sup	\$23.50 hr.
Deputy Court Clerk,	\$14.20 hr.
Custodian/Grounds Keeper	\$15.50 hr.
Transfer Station Attendant	\$15.50 hr.
Deputy Town Clerk	\$14.20 hr.

FURTHER RESOLVED that the above salaries shall be paid by the Town bi-weekly with the exception of the Registrar of Vital Statistics, the Town Historian, and the Budget Officer who shall be paid once per year.

Dated January 9, 2023

Ayes All Present

RESOLUTION #14

Introduced by Councilwoman Gressler

Seconded by Councilman Doerrer

RESOLVED that upon the recommendation of Superintendent of Highways Lloyd Hall, Larry Nagele will be appointed Deputy Superintendent of Highways for the year 2023 and that he be paid \$23.50 per hour.

Dated January 9, 2023

Ayes All Present

RESOLUTION #15

Introduced by Councilwoman Gressler

Seconded by Councilman Jaikin

RESOLVED that an Annual Audit will be conducted on the Justice accounts in January of the following year. **BE IT FURTHER RESOLVED** that Councilmen Doerrer and Jaikin will serve as the Justice Auditing committee for 2023.

Dated January9, 2023

Ayes All Present

RESOLUTION #16

Introduced by Councilman Jaikin

Seconded by Councilman Doerrer

RESOLVED that Marie Gressler and Carrie Rockwell be appointed as Clerks of the Planning Board and the Zoning Board of Appeals and that she be compensated \$50.00 each per meeting

Dated January 9, 2023

Ayes All Present

RESOLUTION #17

Introduced by Councilman Jaikin

Seconded by Councilman Doerrer

RESOLVED that the members of the planning board and zoning board of appeals be compensated \$25.00 a meeting and for attending training. **BE IT FURTHER RESOLVED** that the chairman of the planning board and the zoning board of appeals be compensated \$30.00 a meeting and for attending training.

Dated January 9 2023

Ayes All Present

RESOLUTION #18

Introduced by Councilwoman Gressler

Seconded by Councilman Doerrer

RESOLVED that Robyn Cadwell be re-appointed to the Planning Board for the term of 1/1/23 to 12/31/27.

Dated January 9, 2023

Ayes All Present

RESOLUTION #19

Introduced by Councilman Doerrer

Seconded by Councilman Jaikin

RESOLVED that Marie Gressler be appointed Deputy Town Clerk for the year 2023 and be paid the salary as set by the Town Board.

Dated January 9, 2023

Ayes All Present

RESOLUTION #20

Introduced by Councilman Jaikin

Seconded by Councilman Doerrer

RESOLVED that Joanne Young be appointed Payroll Clerk for the year 2023 and be paid the salary set by the Town Board.

Dated January 9, 2023

Ayes All Present

RESOLUTION #21

Introduced by Councilman Doerrer

Seconded by Councilwoman Gressler

RESOLVED that the board re-affirms Ruth Jaikin's re-appointment to the Board of Assessment Review for the term of 10/01/22 to 09/31/27.

Dated January 9, 2023

Ayes All Present

A Motion was made to close the Organizational meeting and open the Regular meeting at 6:50PM by Councilman Jaikin and was seconded by Councilman Doerrer. Ayes All.

Respectfully Submitted

Carrie Rockwell
Town Clerk