

Town of Manheim Regular Board Meeting April 10, 2023 @ 7:00pm

MEMBERS PRESENT

Supervisor John Haughton
Councilman Frederick Doerrer
Councilman Peter Jaikin
Councilman Kevin Snell
Councilwoman Marie Gressler

OTHERS PRESENT

Lloyd Hall
Rodney Swartz

Supervisor Haughton called the meeting to order at 7:10pm, roll call was taken and the pledge of allegiance recited.

A Motion was made by Councilman Doerrer and was seconded by Councilman Jaikin to approve the minutes of March 13, 2023 board meeting. Ayes All

A Motion was made by Councilwoman Gressler and seconded by Councilman Snell to approve the Minutes of the March 20, 2023 Special Board Meeting. Ayes All

A Motion was made by Councilwoman Jaikin and seconded by Councilman Snell to approve Abstract #4 of 2023 as audited. Ayes All

A Motion was made by Councilman Snell and seconded by Councilman Doerrer to approve Payrolls #6 and #7 of 2023 as audited. Ayes All

A Motion was made by Councilwoman Gressler and seconded by Councilman Jaikin to approve the Supervisor report for February 2023. Ayes All

A Motion was made by Councilman Jaikin and seconded by Councilman Doerrer to approve the Clerk's Report for March 2023. Ayes All

Superintendent's Report

Lloyd Hall, Superintendent of Highways gave the councilman a detailed report of what has been going on with the highway garage for the month. A copy is on file with the Town Clerk. Additional Information that was not included in the report:

- Working on Miner Road- Culvert needs to be fixed
- Supervisor Haughton and Councilwoman Gressler met with the 2 full time employees from the highway garage.
- The Town Board went through the list of Issue that the Highway employees have.
 - Councilman Snell That is a big list.
 - The List is as follows:

Safety issues within the town of Manheim:

Do NOT have a legal work zone to work on roads.

High reflective 48"x48" men working, one lane, flagman ahead. Also are required to a barrier between workers and traveling public (reflective cones, barrels) suggest 12+

Need flags and stop and slow paddles

Do NOT have an up to date first aid kit.

Most Products in the garage are expired and or need to be replaced. We also don't have an AED (automated external defibrillator)

The signage within the building is out of date or not up to today's code.

No working emergency lighting

No illuminated exit signs

Would also suggest a "night light"

Fire detection system

hasn't been working since 12/29/21

We also don't have an air quality system in place. Carbon monoxide from running trucks is a silent killer. We have a truck exhaust fan system that is unable to be used due to lack of flexible hoses and unsure if it pumps outside or just into the attic. (Two plug in co2 detectors were purchased in the last few months.)

Do NOT have a required yearly inspection/pump out of water/oil separator

Do NOT have pressure sensors on bottom of garage doors

Stairs going upstairs are pulling away from itself

Electrically the building needs to be brought up to date.

NO ground fault interrupters outlets or covers

Open boxes and hanging wires

No running water to bathroom sink

Was disconnected for unknown reason during the Carl era

Boiler/ furnace have not been cleaned

since 2021 but it is unknown when it was actually done.

Eye wash station

received
3/13/23 CP
11:30 am

Is not heated water supposed to be around 98 degrees

plumbed with galvanized

Should also have a chemical shower

Poor lighting in "cold storage" building

Truck and equipment

Most the license plates are "out of date" and or "missing"

Over width and weight permits are not in plow trucks

Need proper snow chains and binders for fronts and rear of plow trucks

Plans to replace the gradall needs to become a conversation.

Leaks fluids, hydraulics get extremely hot and could burn the operator if rocked against controls

Pumps are going... Takes 35-45 seconds per cycle from ditch to truck

Street signs

Not high reflective, missing or up to a recent standard

Could use more plow turn around signs

Need to talk to county and state where concerns are on their roads

Heat is not being kept up to Pesh standards in "living quarters"

Should put ice keepers on roofs above doors/entry and exits

Hydraulic jacks need to be repaired or replaced

Throwable floatation devises for working at the dam

Should have an exterminator service for rodents and insects (ants and spiders)

Welding ventilation needs improvement.

Would like to build hood or hose adaptors for current system or invest in proper system

Better PPE for handling materials at dump

Need to screen old sand to remove rocks before someone gets hurt trying pull them out of back of truck

Lock out tag out

Needs to be updated to today's standard and lock out equipment and electrical equipment

Data safety (Material data safety) sheets are not up to date

Training for pesh, flagging/work zones, snow school,

As more comes up we will let you know.

Tools we would like to replace repair or purchase

Hydraulic jacks including the air over hydraulic
Plate tamper
1" socket set
1" impact gun
¾" deep impact sockets over 1 ½
Open end wrench 1 ½ to 2 ¾
Porter power (10 ton)
Slide hammer with multiple jaws
Plasma cutter
Commerical weed whacker
Welding hood with filtration
Forks for loader
Scan tool for big trucks for diagnosis
Hydraulic hose crimping set up
Electric oil/ hydraulic transfer pump for barrels
Airless paint sprayer
Screen plant for sand
Mafia (retainer) blocks for material storage and retainment
Welding helmets/jackets for all sizes
Pairs 2" nylon lifting straps 10' 12' 16'
Binders and chains
Ratchet straps
Sand blasting equipment and respirators
Snow blower to clean sidewalk/in front of building
Dewalt 20v/60v batteries
Hose reel rated for high pressure and high temperature
Power broom
Hedge trimmer

Welding protection blanket

As more comes to mind we will let you know

Response to Safety List

I will preface the list by saying that most of these items were already being addressed. The author of this list was not aware of these items because the author is not in management. I have been in discussion with Board Members, Supervisor Haughton and my Deputy Negele. Most of the time I bring up an issue with Mr. Haughton and we start trying to figure out a plan of attack to include funding. Nothing here has

been taken lightly. Safety is at the forefront constantly.

1. Addressed was already in progress. Purchased many new items.

2. Addressed Removed old and replaced with new.

3. Being Addressed with the upgrade to the Electrical of the building. We have motion sensors for lights across the back wall and east wall. The back wall outlets and lights are being separated so that that switch can remain on. When a person enters the lights will come on. No night lights are suggested.

4. Being addressed through Central Security. We had several issues associated with Central Security. Being able to contact someone was one of those issues. They came and we went over the system. It was found that when

the new phone lines went in years ago, they cut the line for reporting an alarm. We discussed the issues with phone lines and fire alarm and a proposal was presented for the Board tonight. It was supposed to be last meeting but their response was late.

5. Being Addressed. After conferring with Eggan Environmental and other Town Garages, no one can confirm a yearly inspection. The Cleaning of the oil separators is self-monitored by the Garage employees. When they need emptying a call is placed. At that time an inspection is completed. Some garages use a bacterium that eats the oil. When there is no more oil the bacteria die. This eliminates the pumping out of the separator. I will look into that as well. The Separator will be emptied in the near future.

6. Addressed. Codes Enforcer visited the Garage at my request to check for violations. Listed and unlisted. The sensors on the garage doors does not apply on the original doors. We are grandfathered in. when a door is replaced there has to be a sensor installed.

7. Addressed. Codes Enforcer stated that there wasn't any violation with the stairway. It holds when a person 250 lbs pushes against it. No violation. If we rebuild it then we would have to go by updated codes. There were several steps that needed resealing and this was completed.

8. Being Addressed. I have been in communication with the Town Supervisor about updating the electric. We involved Mrs. Gressler. We were looking at how to fund the upgrade. That has been resolved and bids are now being solicited for upgrade. One business has already submitted a quote and I am waiting on the other two.

9. Being Addressed. The bathroom issues were being investigated by me. I was trying to figure out why the water to the sink was discontinued. I finally discovered it was because the pipes would freeze in the walls so the previous Supt. Shut off the water and directed staff to use the slop sink in the bay area. The exhaust fan was also disconnected. This was done when the building was resided. We have fixed the exhaust issue with a new vent and plugged the exhaust fan into the motion detected switch to conserve energy. The water lines will be run in the future by Moshers Plumbing and Heating. We will install a 30gallon hot water heater to address the temperature issue. The on-demand system only allowed two people to wash with warm water. An estimate will be provided for the Board. We will keep the on demand as a backup for the future. The shower area was changed to a parts room many years ago. I am not aware as to why.

10. Being Addressed. We have discussed the furnace issue here in the Board meetings since the Fall of 2020. This isn't new. The Bid process was followed which took time because no one wanted to give quotes or return phone calls. Moshers Plumbing and Heating submitted a quote and was awarded the bid. Due to availability of supplies and furnace there was a delay in the install process. There were also issues of Moshers emergency heating issues with their current customers. The furnace was delivered on 4/4/23 and they are scheduled to start on Thursday the 13th. They wanted to wait until it was warmer for us because once its off it will take several days to complete the install. The yearly inspection on the old was not conducted because we were supposed to have the new one by the end of the year. Mr. Mosher did unofficially inspect the old furnace to ensure we would be ok.

11. There is NO issue with the Eye Wash Station. It has always been in place. It just needed a cleaning.

12. Addressed above

13. Being Addressed. Lights have been purchased. Plans are being drawn up to complete the process.

14. Being Addressed. A comprehensive list is being requested from the DMV of what plates are listed in their computers for Manheim. This is done through an abstract. Form MV15. The only equipment I have seen missing completely is the Gradall. One has Liberty plates that were discontinued in early 2000s.

15. We do not need snow chains. Staff need to properly apply the chains and not rush the process. If the chains are put on correctly and the binders placed in the correct links, the chains will be tight against the rubber. Larry has looked at all chains and says they are proper.

16. Being Addressed. We have been trouble shooting the Gradall for a couple of years now. A recent seal change in the main boom slowed leaking significantly but new leaks have arisen. I am looking at several options. One includes leasing of a wheeled excavator. The other is having someone from Salisbury come down and give us some insight. They fixed their issue, which was similar, 3 years ago.

17. Street signs are being ordered. I was in contact with several vendors. As with all of these items, money is always an issue and I am trying to save everywhere possible. I have found a vendor who will use our aluminum

signs and reskin the signs with proper format.

18. I have been in discussion with many garages. No one has ever heard of a garage being a "living quarter". It is a maintenance garage for equipment. My routine in the winter months is to turn the heat to the NYMIR standard of 60 degrees at night. In the morning when I arrive, I raise it up to 65-70. Staff complain of too much heat and turn it down but not everyone. Every Town Highway Superintendent say that 70 is too high and a waste of energy. If they want the break room at a warmer temp, they should leave that door closed so that when they go on break it will be warmer for them.

19. Ice keepers were already being discussed with Mr. Haughton and Mrs Gressler for safety on both the Garage and the Town Office building on the Court side. It was being looked at for a summer project.

20. A throwable floatation device will be purchased from Dam budget to be placed on the side by side for use at the Dam. When a truck is used, they can transfer it to the truck and return it to the side by side when they return it.

21. There were mice last year but traps were put in place. I haven't seen mice since. I do not believe an exterminator are necessary. Maybe a bug bomb after hours might work but it isn't a bad issue. Every building has a certain level of spiders and insects.

22. Hydraulic jacks are on the tool list. One has already been purchased. The larger canister Hydraulic jacks are what they are asking for.

23. This is in the future. A Hood system will need to be budgeted.

24. They are wanting the exhaust system for trucks in the garage located on the ceiling by the entrance to be operational. Larry has never seen that exhaust system work in all his years here. It is definitely a good idea to keep carbon monoxide down. A closer look will need to take place at a later date and budgeted.

25. PPE for the Transfer station can be addressed. The employees working the transfer station are to observe patrons throw out their rubbish. However sometimes help is needed with certain patrons not able to do it. Vests and gloves will be available.

26. The sand will NOT be screened this year due to the weather not being as bad this year. We would have to empty one third of the sand building to do this and it isn't feasible. Former Supt used bank sand before I started driving here. This could have been for several reasons. One may have been there wasn't any screened to be had. I have been "bucket screening" and leaving piles to use when needed. Hopefully in the future we can have it all screened.

27. The current lockout tagout system does need revamping. Reaching out to get help with this and a few other issues.

28. Safety Data Sheets. I have been updating sheets. I down load them and Mrs. Rockwell prints them for me. More needs to be done as well as the Lockout Tagout system above.

29. Training. I am working on training. We just completed UDIGNY Certification training in German Flats. I just need to see how to pay for the trainings available. Most are 50/head.

Lloyd also received a quote from Mosher Plumbing to install hot water heater for the bathroom \$2,500.

A Motion was made by Councilman Jaikin and second by Councilman Doerrler to accept the bid of Mosher Plumbing. Ayes All

The Furnace has been in the works to be fixed with Moshers Heating and Plumbing. The money to fix that is coming from the COVID money the Town received. The electrical is being upgraded also with the COVID money received.

Supervisor Haughton- This list of items is not going to be fixed overnight.

Old Business

IDA Is going to hold a Public Hearing on the Timmerman Solar Farm. Estimated value is 4.5 million. Clear path Solar did not seek a Piolet on the Burrell Road Solar Farm.

Received the last Snowplow check \$51,408.00 which is \$12,000.00 over what was budgeted.

New Business

Correspondence

Card from Larry Negele's wife, thanking the Town for taking a burden off Larry while she was ill.

Public Comment Period

A Motion was made by Councilman Doerrler and was seconded by Councilman Snell to adjourn at 8:27pm. Ayes All

Respectfully Submitted,

Carrie Rockwell
Town Clerk